BYLAWS OF THE KUNM-FM RADIO BOARD

ARTICLE I. PURPOSES

1.1 It shall be the responsibility of the KUNM-FM Radio Board, working with the station management, to help ensure that KUNM-FM is operated according to the Regents’ Policy. The Board shall advise station management as indicated in these Bylaws.

1.2 The Board may review and comment upon any of the various station policies and procedures when requested to do so by the station management, the volunteer or staff representative, the Provost, or when a majority of the voting members decide to do so. The Board may make recommendations to the station management. The Board shall have additional oversight functions as may be authorized by the Board of Regents.

1.3 The Board will make an annual report to the Provost describing actions taken by the Board during the year and making any specific recommendations, with a copy to the Board of Regents. If special concerns arise during the year, the Board may take its concerns directly to the Provost, who will normally be expected to respond within 60 days. The board may request an opportunity to address the Regents' Academic/Student Affairs Committee if a written request to do so is made by a majority of the Board.

1.4 All actions of the Board are subject to review by the Provost and the Board of Regents of the University of New Mexico. All actions must be in compliance with applicable Federal Communications Commission rules and regulations and with Federal and State law.

ARTICLE II. THE BOARD

2.1 The KUNM-FM Radio Board shall be comprised of fourteen (14) voting members selected according to the following procedures:
   a. two undergraduate students, appointed by the President of ASUNM;
   b. one graduate student, appointed by the President of the Graduate and Professional Student Association;
   c. two faculty members, appointed by the President of the Faculty Senate;
   d. One University staff member, appointed by the President of the Staff Council;
   e. four community members, elected by the staff and subscribers; and
   f. three "at large" members appointed by the Provost.
   g. one Volunteer Representative, elected by KUNM Volunteers
Preference for the Board members will be given to persons with prior radio experience or with special skills that will be of particular importance to the responsibilities of the Board.

Except for the Volunteer Representative, no voting member of the Board shall be a past or present paid staff member or a volunteer who has been actively involved with KUNM-FM for one year prior to the terms for which they are selected.

2.2.a. Terms of Board members will be two years with the possibility of one two-year renewal. Initial appointments to the Board will be staggered to ensure that some new appointments occur each year. Should a vacancy occur, a new appointment shall be made according to the process contained in this Article to fill an unexpired term. Any Radio Board member will be considered to have resigned after two unexcused absences within any six month period, or three consecutive absences.

2.2.b. The election will serve to fill four (4) elected community positions plus one alternate. The four candidates receiving the most votes will fill vacant community member Board seats. The person placing fifth would automatically fill any elected vacancy which occurs during that term. The alternate will not be considered a member of the Board until a vacancy occurs. Any additional vacancies will remain vacant until a regular election is held. Only a term which lasts more than twelve months will be considered a full term in regard to election status. If a vacancy occurs within six months of a regular election, it will remain vacant.

2.3 The selection process shall ensure that women and minorities are represented on the Board; moreover, the selection process shall encourage the representation of a broad array of points of view and philosophies.

2.4 There will be two non-voting ex-officio members of the Board:
   a. one representative elected by the KUNM paid staff, and
   b. the KUNM General Manager.

2.5 The search committee for the General Manager of KUNM-FM, in the event of a vacancy for that position, shall consist of approximately eight (8) persons, appointed by the Provost in consultation with the Radio Board. A majority of the search committee will be Radio Board members representing various constituencies. The chair of the search committee will be selected by the Provost.

2.6 Board members serving on any hearing panel to hear grievances must be professionally trained in accordance with UNM policies.
ARTICLE III. OFFICERS

3.1 A Chairperson, Vice Chairperson, and Secretary shall be selected by a majority vote of the members and shall serve in office for one year.

3.2 The Chairperson shall prepare the KUNM-FM Radio Board agenda. Agenda items may be submitted by members of the Board, station management, the Provost, the public and volunteers. The Chairperson shall also conduct meetings, shall appoint members to committees established by the Board, and shall serve as the official representative on the KUNM-FM Board at official functions. The Chairperson shall vote only in the case of a tie vote. The Chairperson shall be responsible for the issuance of the Annual Report.

3.3 The Vice Chairperson shall assume the duties and responsibilities of the Chairperson in the event of the Chairperson's absence.

3.4 The Secretary shall be responsible for taking and distributing minutes to Board members and for publicizing dates, times, and places of meetings.

ARTICLE IV. MEETINGS

4.1 The Board shall meet at least once every two months.

4.2 All meetings shall be publicly announced through both print and electronic media, including KUNM-FM, indicating date, time, and place of meetings.

4.3 Special meetings shall be called by the Chairperson as necessary or by written request of three members of the Board. The Secretary shall ensure that all members are notified.

4.4 All meetings, regular or special, shall be open to the public and shall be conducted in public facilities, subject to the open meetings requirements of the Communications Act of 1934, as amended.

4.5 The Board shall allow public comments on all agenda items.

4.6 The order of business shall be decided by the Chairperson without debate. The order of business may be altered or suspended at any meeting by a majority vote.

4.7 A quorum shall consist of a simple majority of those positions filled at the time of each meeting, but no fewer than five (5) Board members.

4.8 The rules contained in the current edition of Robert's Rules of Order, Newly Revised shall govern the Board in all cases to which they are applicable and in which they are consistent with these Bylaws and any special rules the Board may adopt.
ARTICLE V. ROLE OF THE KUNM-FM RADIO BOARD IN DETERMINING PROGRAMMING

5.1 Because of the potential impact of major programming changes on the academic mission of the University and on the Station's responsiveness to the community, any such change will be considered thoroughly by the board.

5.2 The Board, in accordance with Bylaw 5.4, defines major and minor programming changes reading as follows:
   a. Major Programming Change: A permanent, significant alteration of the substance of a program/time slot.
   b. Minor Programming Change: Not significantly altering the substance of a program/time slot.
   c. Temporary Program Change: No program should be aired that is scheduled to last longer than 13 weeks without prior consideration by the Board.

5.3 Changes in programming, other than "major programming changes," according to the definition derived from 5.2, will be reported to the Board by the General Manager.

5.4 The Board shall consider any major proposed change(s) at its next regular monthly meeting. For one week prior to such a meeting, announcements shall be made on KUNM notifying listeners of the time, day, place and agenda for the meeting.

    The following information must be presented to the Radio Board by the General Manager ten (10) days in advance of its next regularly scheduled meeting.

    Regarding a new program: The purpose of the program, the time slot it is to be aired, and the cost of the Program (if any);

    Regarding the existing program to be replaced: the purpose (or failure thereof) of the affected program, and the cost (if any);

    The following information must be broadcast on KUNM for one week prior to the above meeting:

    A brief description of the new program, the time slot when it will be broadcast, and a description of the existing program affected.

    An announcement relating the time, date, and place of the meeting, inviting public comment (both in person and/or in writing) on the proposed changes.

    Prior to coming before the Radio Board, all major program changes must be discussed at at least one KUNM General Meeting.
The Board shall take public comments (if any) on the proposed change(s) at the meeting.

5.5.a. Either at the initial meeting or the next succeeding meeting the Board shall decide, by a majority of the members present and voting, to accept, reject, or modify the proposed change(s), or to propose an alternative change.

5.5.b. In its discretion, the Board may act on the proposed change(s) at the initial meeting at which they are considered or may postpone action until the next succeeding regular monthly meeting. During the interval between meetings, the Board may hold public hearings and/or invite written comments from the public concerning the proposed change(s). If the Board postpones action until the succeeding meeting, announcements concerning the proposed change(s) shall be made on KUNM, including, as appropriate, information concerning public hearing(s), the address to which written comments may be directed, and the date, time, and place of the upcoming meeting. In the discretion of the Board, additional announcements may be made in Zounds, the Daily Lobo, the Albuquerque daily newspapers, or other appropriate outlets.

5.6 Any proposed major programming changes agreed upon by the Board may be put into effect by the General Manager.

5.7 If the Board does not agree with the major programming changes proposed by the General Manager, it will express its opinion in writing within ten (10) days to the Provost. The Provost will then meet with the Board and General Manager to hear arguments. Thereafter, the Provost will decide upon the recommendations of the Board and General Manager. In so doing, the Provost shall have the discretion to incorporate some or all of the recommendations of the Board or of the General Manager.

5.8 In the event of the failure of the Board to consider any proposed major programming changes or to issue its report(s) in a timely manner as provided in these Bylaws, the General Manager may put the change(s) into effect without further review.

5.9 The Board is charged with undertaking periodic, comprehensive reviews of all programming and with making recommendations to station management. A written copy of these reviews will be provided to the Provost.

ARTICLE VI. AMENDMENTS

6.1 These Bylaws may be amended by two-thirds of the voting members of the Board provided that such amendment has been submitted in writing at the previous regular meeting and mailed to any members not in attendance at such meeting together with notice of the meeting at which items will be considered. These Bylaws
and any such amendments are subject to approval of the Board of Regents, which reserves the right itself to make amendments to the Bylaws.